



# NORTH EAST ADVENTIST UNIVERSITY

A unit of Medical Educational Trust Association Surat of Seventh-day Adventists  
A State Private University established under the Meghalaya Act 2015 (Act No. 4 of 2019)

## LATERAL ENTRY POLICY

Khliehtyrshi, P.O. Thadlaskein-793151, West Jaintia Hills District,  
Meghalaya State  
[www.neauniversity.in](http://www.neauniversity.in)

  
24/8/23  
Registrar  
North East Adventist University  
Khliehtyrshi, Thadlaskein, Meghalaya

The Admissions Committee of the North East Adventist University (NEAU) constituted the Lateral Entry Policy Committee vide Action Minute 2023-1 to frame the policy to make room for lateral entry.

The lateral entry policy has its basis on National Education Policy (NEP) 2020 which has provided a system of multiple entry and exit in academic programs. In this system, the students shall be free to choose their programs and academic pathways in Higher Education that will support the Academic Bank of Credit (ABC). Multiple Entry and Exit System (MEES) are the fundamental recommendations of the University Grants Commission (UGC), to encourage flexible learning in Higher Education Institutions (HEIs) which is important for life- long learning of the students and to choose their academic path leading to the award of certificate, diploma, and degree.

Hence, there is a need for a policy to provide an opportunity for higher studies to those candidates who have completed their Diploma/dropout/migration in any streams with a good record to provide for lateral entry into the undergraduate and postgraduate (UG/PG) programs of the University. The candidates that fulfill the eligibility conditions shall be given opportunities at Northeast Adventist University for professional growth and career improvement, through lateral entry/migration/dropout into courses of general, technical and professional education as well. This committee met on July 12, 2023 and July 17, 2023 and has formulated the following policy:

### **Concept of Multiple Entry/ Exit System (MEES)**

MEES shall allow the students to be their own decision-makers and shall motivate them to resume learning from the point they left in between and help them to achieve their career goals in life.

### **Eligibility of Candidates for Lateral Entry in Second Year/Third Semester (for MLT)**

Candidates who have already successfully completed a programme in another University/Institution and are desirous of and academically capable of pursuing another programme in an allied subject shall be eligible for admission normally in the B.Sc MLT second year/ third semester. Candidates seeking admission in the second year/ third semester of the academic programmes should have:

Candidates who have acquired a Diploma in MLT from recognized Institutions. Any other relevant field with not less than 50 percent marks in aggregate or CGPA of 2 on a four-point scale or its equivalent, through a minimum of two years of institutional study, after 10+2 (Secondary School Leaving Certificate Examination) or a three-year diploma with 50% after class X, shall be eligible for admission in the second year / third semester of concerned UG program as per eligibility.

  
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### **Eligibility of Candidates for lateral entry in odd/even Semesters**

Entry of students from other recognized universities / Institutions into undergraduate/postgraduate programs shall be allowed up to 15 days prior to the date of commencement of the semester. The migration into a particular program will be approved by a committee subject to the following conditions:

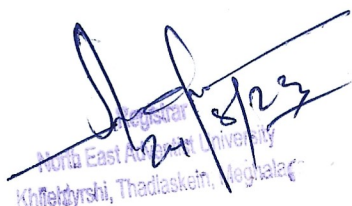
- i. Admission through lateral entry is permitted only in 2<sup>nd</sup> Semester & 3<sup>rd</sup> Semester (PG and UG) from any other university/institution in the same discipline.
- ii. The candidate must have passed all the courses of the previous year/semesters of the University where from he/she is taking migration.
- iii. The course content of the previous institution of the candidate shall be scrutinized and recommended by the BoS.
- iv. Admission will be subject to the availability of vacant seats.
- v. In any case, the cumulative credits accepted for transfer into any program of NEAU shall ordinarily not exceed 50% of the total credits required to complete that particular program.

**Candidates seeking lateral entry shall submit the following documents at the time of their admission:**

1. Duly filled lateral entry application form issued by the Admissions Office.
2. Attested copy of statement of Marks/Grade Card of the courses completed
3. Transfer Certificate/ No Objection Certificate from his/her previous University/Institution (The student should take the NOC form from the Admissions Office)
4. Conduct/Character certificate of the student issued by the institution to be submitted.

### **Admission Process:**

1. Applications shall be invited by notification on the NEAU website.
2. Application is to be submitted to the Admission office and will be forwarded to the BoS for scrutiny and selection process for the particular program for which the candidate has applied. The department concern will then recommend for acceptance.
3. Based on the recommendation of the Admissions Committee, the selected candidate shall be notified by the admission office through mail.

  
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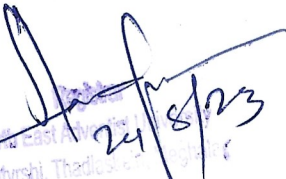
**General Guidelines:**

1. All admission and other related guidelines will be available at the NEAU website.
2. The students admitted under the lateral program shall not be allowed to change the department.
3. A student admitted to second year under the lateral entry/migration scheme, shall be required to complete the programme within a maximum period of academic years prescribed by UGC and other regulatory bodies from the date of admission, failing which he/she shall not be allowed to continue to study further for his/her UG / PG Degree.
4. After selection and fulfillment of the eligibility criteria and admission formalities, students will be considered at par with the other regular students of NEAU.
5. Lateral Entry / Migration will be governed by the rules and regulations of the NEAU.
6. The selected candidate may have to go through a bridge course/make-up course wherever applicable for them to compensate for any deficiencies in courses/communication skills/ credit hour etc. for which an extra fee may be charged.
7. Admission, if granted, would remain provisional till all documents are submitted and verified.
8. Any provisions not covered in this policy may be considered with the approval of the Academic Advisory Council.

**GUIDELINE FOR THE TRANSFER OF CREDIT IN THE UNDERGRADUATE/POST-GRADUATE PROGRAMMES**

The following conditions shall govern the transfer of credits (courses) to the Northeast Adventist University for Courses studied elsewhere:

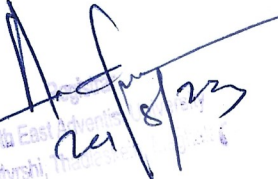
- a. The course must correspond to the course offered by North East Adventist University or be deemed equivalent in depth and intensity.
- b. Candidate must have passed the course to be considered for the purpose of transfer of credits.

  
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- c. Admissions committee will refer to the respective BoS of the University to verify the number of courses and credit hours earned by the candidate in the previous institution to validate if the candidate has sufficient courses and credit hours to meet the total credit hours required by the NEAU.

If the committee finds the credit hours to be deficient/short, the candidate will have to take the make-up course of that particular department the student has entered into in order to fulfill the credit hours required by NEAU.

- d. The extra credit hours earned through the make-up course to meet the credit hours required by the university will be computed for CGPA and reflected in the transcript.
- e. A separate Grade sheet will be issued for make-up courses undertaken by the student at Northeast Adventist University for the fulfillment of the total credit unit requirement for the award of Degree/Diploma/ Certificate or other academic distinctions.
- f. The score/courses/credits obtained by the candidate in the previous institution for the entry-level shall not be carried over for calculating the CGPA but reflected in the transcript as "Exempted".
- g. In case, the exact credit hours required for the make-up course(s) is not offered by the University, the candidate shall take the course(s) as offered by the university to fulfill the required credit hours even if it exceeds the requirement.

  
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